

Al-Kawthar University

ST-9, Block – 7, Gulshan-e-Iqbal, Karachi - 75300

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AL-KAWTHAR
UNIVERSITY

FACULTY EMPLOYMENT APPLICATION FORM

Instructions:

1. This form is to be filled completely.
2. Supporting documents are to be attached.
3. Additional sheet may be used, where necessary.

Recent Passport Size
Photograph

POSITION APPLYING FOR: _____

DEPARTMENT/DISCIPLINE: _____

1. PERSONAL INFORMATION

Name:				
Nationality:	By Birth:		Date of Birth:	
	Present:		Place of Birth:	
CNIC No.			Father's Name with CNIC No.	
Marital Status:			Spouse's Name with CNIC No.	
			PEC/Other Professional Registration Number (If applicable)	

2. CONTACT DETAILS

Present Address		Permanent Address	
Tel:		Mobile:	
Email:			

3. ACADEMIC AND PROFESSIONAL DATA

a. ACADEMIC DATA: Please attach attested photocopies of degrees/transcripts, which clearly indicate the courses undertaken and the grades obtained by you during graduation/post graduation/PhD etc.

Qualifications	Duration (Month/Year)		Division / Percentage / CGPA	Subject / Major Fields of Specialization	Board / University / Institute / Country
	From	To			
PhD or equivalent					
MPhil/MSc/MS/ MBA/MA or equivalent ¹					
BA/BSc/BE/BS/ BBA or equivalent *					
Intermediate/ 'A' level or equivalent *					
Others					

b. PROJECT/THESIS/RESEARCH/SPECIALITY DETAILS

During	Thesis Topic/Specialty (Give Details)
PhD or equivalent	Topic:
	Specialty:
MSc/MS/MBA/MA or equivalent *	Topic:
	Specialty:
BA/BSc/BE/BS or equivalent *	Topic:
	Specialty:

* Strike off which are not applicable.

c. **TEACHING/PROFESSIONAL EXPERIENCE:** (Period utilized for academic studies not to be included. Attach experience certificate where required)

After	Post / Appointment / Status	Period with Dates (Month/Year)	University / Institute / Organization / Country
PhD or equivalent			
MPhil/MSc/MS/MBA/ or equivalent *			
BA/BSc/BE/BS/BBA or equivalent *			

d. **RESEARCH EXPERIENCE:** (Period utilized for academic studies not to be included)

After	Post / Appointment / Status	Period with Dates (Month/Year)	University / Institute / Organization / Country
PhD or equivalent			
MPhil/MSc/MS/MBA/ MA or equivalent *			
BA/BSc/BE/BS/BBA or equivalent *			

Total Experience After	Years	Months
PhD or equivalent		
MPhil/MS/MBA/MA or equivalent *		
BE/BS/BBA or equivalent *		
Total:		

4. **LIST SIGNIFICANT ACADEMIC AWARDS/MERIT SCHOLARSHIP/MEMBERSHIP ETC.**


Attach supporting documents.

- a. _____
- b. _____
- c. _____


* Strike off which are not applicable.

5. DETAILS OF RESEARCH PUBLICATIONS

a. Research Publications in HEC Recognized Journal

Sr# of Publications 	1	2	3	4	5	6
Name(s) of Author(s)						
Title of Publication						
Digital Object Identifier (DOI)						
Title of Journal						
ISSN						
Website of Journal						
Organizer / Publisher						
No.						
Vol.						
PP						
Date						
HEC Recognised (listed in JCR/HEC Lists)						
Impact Factor (ISI)						

b. Research Publications in Non-HEC Recognized Journals and Conference Proceedings

Sr# of Publications 						
Name(s) of Author(s)						
Title of Publication						
Digital Object Identifier (DOI)						
Title of Journal or Conference						
ISSN						
Website of Journal or Venue of Conference						
Organizer/ Publisher						

c. Research Publication as Books / Book Chapters

S.No	Name of Authors	Title of Publication	Name of Publisher	Address of Publisher	ISBN	Online or Printed

Use additional sheets in case of more than 6 Publications.

Note: Please attach copy of published paper (at least title page of published paper).

6. PATENT(S)

S. No.	Patent No.	Title
a.		
b.		
c.		

7. EMPLOYMENT DETAILS: Please attach photocopies of employment record such as appointment letter, promotion record, citation for award, commendation card etc. Reason(s) for leaving previous service and details of disciplinary action, if any may also be provided (attach additional sheet where required). Please fill in job details in descending order (present/most recent job first).

Name of Employer	Designation / Appointment	Period with Dates (Month/Year)	Salary Drawn	Reasons for Leaving

8. DID YOU PREVIOUSLY APPLY FOR ANY POST IN Al-Kawthar University? If yes, give details.

9. HAVE YOU PREVIOUSLY BEEN EMPLOYED IN ANY OF THE ENTITIES OF AL-KAWTHAR UNIVERSITY (i.e. AL-KAWTHAR TRAINING INSTITUTE etc.)? If yes, give details.

10. EXPECTED TIME TO JOIN AL-KAWTHAR UNIVERSITY, IF SELECTED (MONTH/YEAR): _____

11. REFERENCES

S. No.	Name	Designation	Address/Phone/Fax/Email

CERTIFICATE

The information given in this Job Application Form is true and correct to the best of my knowledge and belief.

Signature: _____

Date: _____